

Community Service FOR CREDIT 2015-2016

At Weston High School, community service is one way students show their concern for others and their desire to make a community a better place. Students who perform community service can receive up to one academic credit for their efforts, depending on the number of hours served, by: following the directions on this form; completing the required form on the reverse side; and submitting the form to the Guidance Department.

When is the deadline for submitting community service hours?

Service hours performed between the start of school in September 2015 and the **last day of classes** in June 2016 are eligible for credit. Hours performed over the summer **may not** be applied to community service for credit. The form for receiving credit, along with your write-ups, is due June 7, 2016. *Seniors' hours must be complete by May 31, 2016 and turned into your counselor by June 1, 2016.*

Who is eligible to perform community service?

All students can, and are encouraged to, perform community service.

Why do I need to document hours? Why are there two different forms?

All community service can be listed on a student's activity list, whether or not credit is received. Performing community service demonstrates a desire to "give back to one's community," and every time a student performs service, it becomes a part of a student's extra-curricular resume. Students performing community service to complete a credits requirement may earn a maximum of one credit per year by completing 30 hours of service; 15 hours for one-half credit. These hours cannot apply towards a Recognition Certificate; only hours above and beyond those required for the credit will apply.

Note: Students performing service for recognition should see the "Community Service for Certificate" information and form.

In order to receive credit for the service:

- 1) The hours cannot also be applied as part of a class requirement (this includes activities with Chorus, Choir, Theater, Social Science, etc.) OR for recognition.
- 2) The community service locations must be reputable locations and not private arrangements such as babysitting, tutoring, etc. without prior permission. Relatives cannot serve as, or sign off as, the Supervisor.

What is required of me after I perform the community service?

After the service is completed, you must enter the information that is requested on the reverse side of this form. This includes: the name of where you performed the service; who your supervisor was and how he/she may be contacted; when you performed the service; and how many hours you devoted. For each service activity you perform, you must typewrite a paragraph that describes the service. Hand-written paragraphs will not be accepted. Your paragraph must describe what service you performed and how you helped others or helped your community. As with any paper written for English, your paragraph must have "a clear focus supported by logically related ideas and sufficient detail."

Who can I ask if I have questions about community service?

Any counselor in the Guidance Department can help answer your questions about this form or community service.

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Name: _____ **Grade:** _____ **Date:** _____

Guidance Counselor: _____

DIRECTIONS: Every time you perform community service for credit, complete the questions below and include the descriptive paragraph as described on the reverse side. Use additional pages as needed.

Place of Service: _____ Date of Service: _____

Name of Supervisor: _____ Telephone: _____

Signature of Supervisor: _____ Total # of Hours: _____

(Note to Student: Attach this form to the paragraph that describes the service)

Place of Service: _____ Date of Service: _____

Name of Supervisor: _____ Telephone: _____

Signature of Supervisor: _____ Total # of Hours: _____

(Note to Student: Attach this form to the paragraph that describes the service)

Place of Service: _____ Date of Service: _____

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Place of Service: _____ Date of Service: _____

Name of Supervisor: _____ Telephone: _____

Signature of Supervisor: _____ Total # of Hours: _____

(Note to Student: Attach this form to the paragraph that describes the service)

TOTAL NUMBER OF HOURS SUBMITTED: _____

Deadline: Tuesday, June 7, 2016 (Seniors: Wednesday, June 1st)

(Remember to attach your typed paragraphs!) ☺