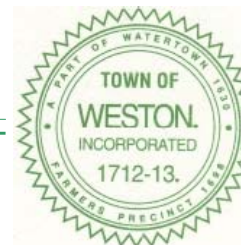


# TOWN OF WESTON

TOWN HALL, TOWN HOUSE ROAD  
POST OFFICE Box 378 WESTON, MA  
02493-0002 (781) 893-7320 Exr.  
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## BOARD OF SELECTMEN

March 22, 2010

### **For: All Town Bulletin Boards**

Northeastern University will make available for the 2010-2011 school year twelve tuition vouchers to be issued upon authorization by the Board of Selectmen. Each voucher will cover the cost of a course for which four credits or less is granted. The Board of Selectmen's policy for issue of these vouchers is to give first preference to employees of the Town of Weston and, if not used by employees by the deadline for the Spring Quarter, to allow immediate family members (defined as children, spouse, or parents) of Town employees or Town residents.

Applications for vouchers for the **Summer Quarter** should be filed **not** later than **May 7, 2010**, in the Office of Selectmen, Town Hall, P.O. Box 378, Weston, MA 02493.

Applications for any remaining vouchers to be used in subsequent quarters of 2010-2011 school year may be submitted at any time up to the following deadlines:

<b>Fall Quarter</b>	<b>August 4, 2010</b>
<b>Winter Quarter</b>	<b>November 3, 2010</b>
<b>Spring Quarter</b>	<b>February 2, 2011</b>

The applicant should apply in writing setting forth the course or courses for which a voucher or vouchers are requested, the course number, the number of credits applicable to each course, the location where the course will be given, and the relationship of the course to the work of the applicant if an employee of the Town of Weston. Applicants must also include their residence, home phone number, cell phone number and personal and work email addresses.

Vouchers may not apply to more than one course, thus a voucher used for a non-credit or a one- or two-credit course has no remaining value for application to any other course during the quarter. Tuition vouchers approved by the Board of Selectmen are **non-transferable**.

In the event that applications are received for more vouchers than available, the Board of Selectmen will decide to whom the vouchers will be granted. The Board may request additional information to assist it in making an equitable decision. In general, the vouchers will be used to the extent possible to assist persons whose education is deemed to be most beneficial to the Town.

Should you have questions regarding the Northeastern University voucher program with the Town of Weston, please contact Lis Zeytoonjian in the Board of Selectmen's office at (781) 893-7320 ext. 308 or by email at [selectmen@westonmass.org](mailto:selectmen@westonmass.org).

Michael H. Harrity, Chairman  
Steven L. Charlip  
Douglas P. Gillespie  
BOARD OF SELECTMEN

c: Cheryl Maloney, Superintendent of Schools  
Lisa J. Yanakakis, HR Director  
Lisa Hollis, School HR Manager  
Victoria Cushman, Benefit Coordinator