

ACCIDENT REPORTS

Accidents to students, employees, visitors and volunteers are to be reported by or on behalf of the injured party to the Principal or supervisor immediately in order to ensure opportunity for proper treatment and to make certain that all necessary procedures are followed in relation to insurance coverage and claims.

Accident reports shall be submitted to the Director of Finance and Operations once signed by the Principal.

Adopted November 21, 2011

LEGAL REF.: M.G.L. Chapter 152, Section 6