

WESTON PUBLIC SCHOOLS

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TO: School Committee
Midge Connolly, Superintendent

FROM: Sheri-Lynne Matthews, Asst. Supt. for Finance and Operations

DATE: April 3, 2023

RE: 3rd Quarter Budget Update

The third quarter budget report is attached for your review. This is an overview by location (School Administration, Country School, etc.) and the other by location and major category (Salaries, Supplies and Materials, etc.).

Here are a few highlights:

- Personnel
 - All known personnel changes and projected salaries have been accounted for.
 - We still have not settled with the Weston Teachers.
 - All employee retirement / separation costs are accounted for.
 - Of the remaining salaries, there is still \$152,485 available, on the bottom line, for June Summer Workshops.
- Contracted Services
 - Due to increases in utilities, we had to adjust budgets of the electricity accounts. We were able to offset this by some savings in custodial salaries due to new hires. Since the March bills have not arrived yet, it is hard to determine the actual costs.
 - The Town has not posted any of the diesel or gasoline usage yet.
- Supplies and Materials
 - During the month of April, we begin to analyze all open purchase orders and school's needs. All spring materials will be purchased the get us through the remainder of the school year.
- Contracted Student Services
 - Within the month of April, we will do the journal entry of the funding to offset the Circuit Breaker account and other grants.
 - Throughout this month, we will go through all OOD placement purchase order to make sure we are aligned with the end of the fiscal year.

Please let me know if you have any questions or concerns. Thank you.