

WESTON

HIGH SCHOOL

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GUIDANCE DEPARTMENT

New Student Registration

Below you will find all the registration materials that are needed in order to register your son/daughter into the Weston Public Schools. Please email Marla Schay, High School Head of Guidance if you have any questions about this process. Please begin by following the steps below. You can download the documents by clicking on the form name. You may submit the completed forms to the Guidance Department, but it is also important to call Marla Schay at (781) 786-5820 to inform her of your intent to register your son/daughter for school.

Before you register, please ensure that you satisfy the [Weston Public Schools Residency Requirements](#) by downloading the Residency Policy.

Parent(s)/Guardian(s), please follow these steps:

1. Begin the process by reviewing the residency requirements and completing the Occupancy Statement/Affidavit in the [Weston Public Schools Residency Policy](#) document. If you are not currently a resident and are planning a move to Weston, complete the [Intent to Reside](#) form.
2. Complete the [Request for Registration Information](#). Complete and submit that form to Richard Escobar to inform him of your desire to begin the registration process.
3. Download the [Parents' New Student Letter](#) and the [Registration Checklist](#).
4. Download the [New Student Letter](#) to give to the prospective student. This letter contains welcoming information for the student.
5. Download and complete the [Registration Form](#).
6. Download and complete the form titled [Authorization for Use or Disclosure of Health Information to/from School Districts](#).
7. Download and complete the [Student Needs Assessment Form](#).
8. Download the [New Student Course Request Form](#). After reviewing the [Program of Studies](#) and your transcript, students and parents will meet with Guidance to request courses using this form.
9. If the student is actively playing a sport and is transferring after the start of the practice season, download and complete the [MIAA Transfer Form](#).
10. Download and complete the [Home Language Survey](#) and the [Town Census Form](#).
11. Use the [Registration Checklist](#) to ensure that you have completed everything you need to register your child.
12. For your interest, please view our [List of Student Activities](#) on our High School site at westonschools.org. It is a complete list of the official activities in which students are involved during the current school year. One special aspect of the high school is that if a club/organization is not formalized, but there are students with a desire to be involved in such an activity, they can work with our Activities Coordinator, [Danielle Cooper](#), to make it an official activity. Please email Danielle with any questions regarding this process.

Additional information that will be helpful, such as the [Program of Studies](#) (guide to picking courses) is available at the [Weston Public Schools website](#).

We hope that we can assist in making the registration process and transition into our school a smooth one. Please contact me at any time if you have questions regarding this registration process and I will make every effort to assist. Thank you for choosing the Weston Public Schools, we look forward to seeing you soon.

Thank you,
Marla Schay, Head of Guidance
(781) 786-5820, schaym@weston.org