

# 2021-22 WHS Course Override Request

Priority Deadline: Friday 2/26/2021

As you complete this form please consider that selecting courses for next year should be a thoughtful process with the ultimate goal to create an appropriately balanced educational experience. Here are some important things to keep in mind when overriding a course:

- You should be challenged by your courses, but not overwhelmed. It is more important to be **successful** in a level than to take the highest one offered.
- Take into account everything you do, remembering that you need to balance homework time with sports, extracurricular activities and time to relax with friends and family.

**Process:**

*(please initial each bullet point after reading it to acknowledge your understanding):*

- If you would like to take an honors or AP course but were not recommended, you must complete the override request process by February 26, 2021.** To request an override, see the Override Request Form available on the Guidance & Counseling section of the high school website. Requests received after 2/26/21 will put students on a waitlist until the end of the summer. *Students should not wait to meet with their counselors before initiating the override process.* \_\_\_\_\_ initials
- As part of the override process, you must speak with your teacher regarding any concerns they have about you taking the override course. Please make an appointment to have that conversation as soon as possible before the override deadline. \_\_\_\_\_ initials
- Once you have this form completed, please email it to your counselor, copying your parents/guardians. If your counselor does not confirm receipt of the form within 48 hours, please resubmit. \_\_\_\_\_ initials
- Completing the Override Process does not guarantee a place in the course.** Places are offered on a space available basis after all recommended students are placed. \_\_\_\_\_ initials
- If you are placed in the override course, we hope that you will be successful. However, you may find that despite your best efforts, the course is not a good fit for you. While we can often change your schedule in order to place you in the lower-level course, **this is not a guarantee, and you may need to stay in the override course for the duration.** \_\_\_\_\_ initials

Override Request:				
Student Information:	Last Name	First Name	Year of Graduation	Counselor
Course Information:	Current Course Name	Teacher	Recommended Course Name	Proposed Override Course Name
Motivation for the override?	Describe in 3-5 sentences why you want to override the course recommendation:			
Success strategies?	Describe in 3-5 sentences the steps you will take to find success in the override course:			

Student Signature: \_\_\_\_\_ Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_