The Bottom Line

A monthly newsletter brought to you by the Business Office.

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Quick Links to Important Information

Business Office Contact Information

Collective Bargaining Agreements and Deadlines

Employee Information

School Committee Policies

Benefit Deadline: Wednesday, May 3rd

The deadline to submit all related enrollment and re-enrollment forms is Wednesday, May 3, 2017. This is for the benefit period starting July 1, 2017.

Remember, if you want to continue your flexible spending plan, you must re-enroll annually.

Got Stuff? Need Space?

Do you have items you no longer use: textbooks, AV equipment, technology, or furniture? Well, we have a process to dispose of the surplus property.

Most items have little to no value. For these items, please document the items using the form linked above. Send the form (not the actual items…) to Cindy Mahr and she will coordinate the disposal of the items. In some cases, we offer these to the Town, neighboring school districts or local not for profit organizations. If there is a value in the item being disposed, there is a more elaborate process. We utilize on-line auction sites to dispose of higher value surplus items.

Open Purchase Orders

Did you place an order this year? If so, you may have an open purchase order. Open purchase orders occur when an estimate was more than the actual cost; ordered items are cancelled; or items are out of stock. If bookkeeping is not made aware of these changes, the funds may be left in limbo and not useable by the schools or town. Please review the monthly open purchase order reports sent to budget managers and communicate corrections to Donna Garlisi. Our bottom line appreciates your assistance!

Town Meeting

Weston's Town Government is conducted in an Open Town Meeting, Board of Selectmen, and Town Manager form. Town Meeting is the legislative body and must approve all spending and changes in the Town By-laws and Zoning By-laws.

Town meeting occurs twice each year: November (Special) and May (Annual). The following school related items are proposed as part of the Annual Town Meeting:

School budget $39,272,758; an increase of $526,116 or 1.36%.

Capital Items:
Proctor Field ($3.9 million); Field #1 Carpet Replacement ($0.6 million); and Case Campus Master Plan (Town/School; $1.45 million).

Thank you to all of the voters who support our schools.

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