

WESTON PUBLIC SCHOOLS

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CYNTHIA D. MAHR
ASSISTANT SUPERINTENDENT
FOR FINANCE AND OPERATIONS

TO: Cheryl Maloney
Weston School Committee

FROM: Cynthia D. Mahr

DATE: October 9, 2012

RE: FY'14 "Budget A"

I have prepared the preliminary FY'14 budget projection – "Budget A" – as a starting point for the budget development process. Budget A incorporates the School Committee's Budget Guidelines and the Long Range Plan items identified for work in FY'14.

Salaries

Budget A includes anticipated step increase for all staff based on the collective bargaining agreements. With all collective bargaining agreements expiring at the end of this school year, and no successor agreements in place, Budget "A" does not contain an estimate. This is consistent with prior years when agreements are expiring. The district has one significant position to fill in FY'14; the anticipated cost is included in the projection.

Supplies and Expenses

No inflation adjustment has been applied to the general classroom supplies and expenses. Budget A includes the reduction of one-time expenses including:

- \$2,400 Math curriculum materials;
- \$19,000 for High School Digital Photography Lab;
- \$90,000 for the student information management system replacement; and
- \$970 for High School World Language textbooks.

We are currently locked into electricity natural gas contract through June 30, 2015. Gasoline, diesel and heating oil are bid annually as part of a collaborative. In discussing utilities with the Town, we are not including an adjustment at this time. We will be looking at these more closely as we approach a final budget recommendation.

Special Education

The FY'14 projection is based on our current costs, with anticipated rate increases for tuitions and transportation and continued Circuit Breaker funding at the FY'13 level. The Circuit Breaker revenue is budgeted a year in arrears to ensure we are not over-state our revenue. Weston's reimbursement file is still under review, but I expect additional offsets will be available in FY'14. We will continue to monitor this variable area.

Anticipated Program Changes

Since Budget "A" is expected to demonstrate a 'level service' budget, we have added items below the line that are beyond a level funded budget but are expected changes to FY' 14. These changes include enrollment shifts and offset changes.

Enrollment changes are based on the SY' 13-'14 enrollment projection. Enrollment shifts in Grades 4 through 8 will result in no changes to staffing only a shifting from one grade to the next.

Capital Budget

I have also included a copy of the list of Capital Projects for FY' 13-FY' 17 as well as the school bus replacement schedule for your reference.

If you have any questions about these projections I would be happy to review them with you.

Thank you.

Attachments

cc: Amber Bock

**Weston Public Schools
Weston, Massachusetts**

**Projection of FY'14 Operating Budget Changes
Budget A**

	Item Amounts	Sub Totals	Total Budget	Percent of FY'13 Base	Sub Total Percent Change
FY'13 Budget Voted by School Committee and Town Meeting			\$34,299,594		
Salaries					
Step Increases/Benefits per Collective Bargaining Agreements	\$414,770			1.21%	
Cost of Living Adjustment per Collective Bargaining Agreements (expired Agreements)	\$0			0.00%	
Vacant Middle School Librarian	\$58,721			0.17%	
Return from Maternity Leave	\$122,092			0.36%	
		\$595,583			1.74%
Supplies and Expenses					
Curriculum Needs/Technology	\$40,000			0.12%	
Reduction of One-Time FY'13 Expenses	-\$112,370			-0.33%	
		-\$72,370			-0.21%
Mandated Programs: Special Education					
Tuition & Transp. Increases Estimated at 2.5%	\$55,646			0.16%	
		\$55,646			0.16%
FY'14 Projected Change		\$578,859			1.69%
FY'14 Projected Budget			\$34,878,453		
Anticipated Program Changes					
	FTE	Est. Cost			
Enrollment - Grade 4	(1.23)	(\$71,933)			
Enrollment - Grade 5	1.23	\$71,933			
Enrollment - Grade 6	(1.55)	(\$91,018)			
Enrollment - Grade 7	3.10	\$182,035			
Enrollment - Grade 8	(1.55)	(\$91,018)			
	-	-			
FY'14 Projected Change with Anticipated Program Changes			\$0		0.00%
FY'14 Projected Budget with Anticipated Program Changes			\$34,878,453		

Weston Public Schools
FY'13 Superintendent's Recommended Budget

Continuing Balance Account: Small Capital

Program Name	Program	Item Description	Price	Total	Priority 1	Priority 2	Priority 3
<i>Country School</i>	Exterior Construction	Extend generator exhaust above roof line	3,000				3,000
		Exterior window repair (construction defects)	30,000				30,000
	Electric	Relocate stage controls	8,000			8,000	
	Plumbing	Mixing valve rebuild	4,000				4,000
	Preschool	Install fixed A/C unit in each classroom	16,000				16,000
	Carpentry	Chair rails rear service entry	1,000				1,000
	Site	Sidewalk repair	5,000		5,000		
	Plumbing	Monitor water useage	3,000		3,000		
	Electric	Monitor power useage in building	3,000		3,000		
	Energy	Retrofit with energy efficieny lighting	67,000			67,000	
	Energy	Install variable frequency drive (VFD) on heat line pump	8,000			8,000	
	Energy	Boiler replacement	170,000				170,000
	Paint	Paint interior	5,000	323,000		5,000	
<i>Woodland School</i>	Plumbing	Downspout repair	10,000		5,000	5,000	
	Plumbing	Mixing valve rebuild	4,000				4,000
	Carpentry	Replace front office administration windows	20,000				20,000
	Carpentry	Replace exterior windows (Rooms 107, 106, adjustment counselor)	30,000				30,000
	Electric	Ceiling fans (2)	2,000		2,000		
	Paint	Paint	4,000				4,000
	Site	Install riprap in rear	1,000			1,000	
	Site	Install drainage at playground	3,000			3,000	
	Energy	Insulate interior I beams at exterior wall	3,000			3,000	
	Energy	Retrofit lighting for energy upgrade	62,000			62,000	
	Energy	Install variable frequency drive (VFD) of circulation lines	8,000			8,000	
	Energy	Replace hot water heater with gas indirect	9,900			9,900	
	Energy	Boiler replacement	170,000				170,000
Carpentry	Install ceramic tile on ramp wall to cafeteria	4,200	331,100	4,200			
<i>Field School</i>	Paint	Paint	2,000			2,000	
	Roof	Seam repair	2,000		2,000		
	HVAC	Heating vent damper controls	2,500			2,500	
	HVAC	Boiler valve replacement	7,000			7,000	
	HVAC	Condensate pump	3,000			3,000	
	HVAC	Fan coil motor	2,000			2,000	
	Handicap access	Ramp and sidewalk repair	6,000				6,000
	Windows	Window glazing	14,000	38,500	3,000	5,000	6,000
<i>Middle</i>	Repairs	Exterior door frames - repair	4,000			2,000	2,000
		Window screens	1,000			1,000	
		Library - re-carpet	7,000			7,000	
		Painting general	5,000				5,000
		Cafeteria floor repair	3,000			3,000	
	Emergency power/lighting	4,000		4,000			

Weston Public Schools
FY'13 Superintendent's Recommended Budget

Program Name	Program	Item Description	Price	Total	Priority 1	Priority 2	Priority 3
		Boiler valve/fan assist exhaust repair	5,000				5,000
		Repair interior door frames	5,000				5,000
		Roof at rear portico, abutting Middle School pool	10,000				10,000
		Roof stabilization	5,000				5,000
	Pool	Install internal water meters	5,000		5,000		
		Rebuild mixing valves	10,000				10,000
		Sub meter gas	5,000		5,000		
		Update chemical control feeder panel	5,000		5,000		
		Install fiberglass tank cover	3,000			3,000	
		Safety matting	4,000				4,000
		Replace shower valves	30,000			30,000	
		Remove moisture damaged sheet rock wall and replace w/glazed block	15,000			15,000	
		Electric hot water booster heater at pool	3,000				3,000
	Locker Room	Rebuild mixing valves, boiler room, eyewash station	3,000			3,000	
		Replace shower valves	40,000		40,000		
		Lockers - repair and/or repaint	10,000			10,000	
		Repaint girl's locker room	13,000				13,000
		Repaint partitions	30,000			30,000	
	Classroom 201	Epoxy paint floor	3,000				3,000
		Computer lab floor	5,000		5,000		
		Window screens library and various area	2,000				2,000
		Window blinds repair/replace	2,000				2,000
	Science Labs	Demolition and new furniture	150,000			150,000	
	Library	Tile traffic area	10,000			10,000	
	Cafeteria	Tile floor repair	5,000			5,000	
	Gym	Re-surface repair	3,000			3,000	
		Re-surface repair entire floor	10,000				10,000
		Install internal water meters	5,000				5,000
	Energy	Retrofit all lighting energy upgrade	81,000			81,000	
		Variable frequency drive (VFD) circular pumps	3,000			3,000	
		Motorized pool cover	27,000			27,000	
		Replace boiler with condensing gas	150,000			150,000	
	HVAC	Duct cleaning	2,000		2,000		
		Boiler controls software	15,000		15,000		
		Duct insulation	15,000		5,000	5,000	5,000
		Rooftop unit protections	8,000	721,000	8,000		
<i>High School Exterior</i>	Repairs	Acces F wing basement	4,000			4,000	
		Insulate exterior duct work	20,000		10,000	10,000	
		Boiler room, oil tank removal	10,000		10,000		
		Roof repair/reseam	2,000			2,000	
		Skylight replacement	16,000				16,000
		Room 230 air conditioning	21,000				21,000
	HVAC	Mixing valve rebuild - 3 locations	6,000			6,000	
		Scenery room vent fan controls	500			500	
	General	Paint	10,000			5,000	5,000

Weston Public Schools
FY'13 Superintendent's Recommended Budget

Program Name	Program	Item Description	Price	Total	Priority 1	Priority 2	Priority 3
		Carpet library	20,000			20,000	
		Basement, remove old duct work and create exterior access	2,000			2,000	
		Replace plumbing valves	2,000			2,000	
		Media hallway tile repair	5,000				5,000
		Door weatherstripping	10,000			2,000	8,000
		Exterior door/courtyard near room 23	2,000			2,000	
		Ceiling fans (16 total)	16,000			16,000	
		Install window E wing second floor back office	4,000			4,000	
		Security hardware	30,000		30,000		
		Emergency light	8,000			8,000	
		Art room separation wall	6,000				6,000
	E Wing	Library roof engineering for replacement	6,000				6,000
	Energy	Upgrade to energy efficient lighting	11,000		3,000		8,000
		Variable frequency drive (VFD) circular pumps	7,000			7,000	
		Upgrade all lighting at the high school	100,100			100,100	
		Remove electric hot water heater and tie into system hot water	4,000			4,000	
	Gym	Remodel weight room (PE department request) - WEEFC	70,000				
		Cardio vascular office install window 3x8 (PE department request) - WEEFC	6,000	398,600			
<i>Fields</i>		Fence at Alphabet Lane	10,000			10,000	
		Parking lot painting	4,000			4,000	
		Mosquito control clean drainage	20,000		10,000	10,000	
		Fibar all playgrounds	5,000			5,000	
		Tree removal general	5,000		5,000		
		Install drainage Woodland School playground	3,000	47,000		3,000	
<i>HS Grounds Garage</i>	Repairs	New roof (plywood shingle)	10,000			10,000	
	Repairs	Garage door	2,500			2,500	
	Repairs	New foundation wall/block wall façade	10,000			10,000	
	Repairs	Rack storage	2,000				2,000
	Site	New asphalt floor	1,000			1,000	
	Site	Concrete slab	4,000	29,500		4,000	
<i>Bus Garage</i>	Repairs	Replace wood door (garage)	10,000			10,000	
	Electric	Swipe cards and lock changes	15,000				15,000
	Electric	Door motor replacement	1,000			1,000	
	Electric	Fan coil replacement motors	4,000			2,000	2,000
	Electric	Electric upgrade	2,000				2,000
	Plumbing	Sewer pump replacement FY 2014	5,000				5,000
	Paint	Paint exterior	5,000	42,000		5,000	
<i>Case House</i>	Repair	Reconfigure electric total	10,000				10,000
	Electric	Reconfigure data	8,000				8,000
	Site	Repair brick patio	3,000				3,000
	Site	Drainage	4,000			4,000	
	Masonry	Chimney	6,000			6,000	

Weston Public Schools
FY'13 Superintendent's Recommended Budget

Program Name	Program	Item Description	Price	Total	Priority 1	Priority 2	Priority 3
	Plumbing	Plumbing repair	4,000			2,000	2,000
	Carpentry	Roof	15,000				15,000
	Carpentry	Window repair	5,000		5,000		
	Carpentry	Handicap access entrance (2)	20,000				20,000
	HVAC	Boiler engineering	3,000		3,000		
	HVAC	Boiler replacement	20,000				20,000
	Engineer	Study of Case House (Engineering)	15,000				15,000
	HVAC	Air to air exchanger (energy savings)	5,000		5,000		
	HVAC	A/C 3rd floor	12,000				12,000
	HVAC	A/C 2nd floor	12,000				12,000
	HVAC	A/C 1st floor	12,000				12,000
	Paint	Exterior paint	5,000			5,000	
	Energy	Upgrade lighting (energy savings)	3,000			3,000	
	Energy	Replace furnaces with condensing boiler	14,000			14,000	
	Energy	Replace electric hot water heater with gas fired tankless	2,000			2,000	
	Carpentry	Office upgrade - carpentry	8,000	186,000	4,000	4,000	
Grand Total:				2,116,700	206,200	1,051,500	783,000
Large Capital (Potential Bond)							
WWTF ¹	Repairs	Equipment replacement parts - ACO	20,000	20,000	20,000		
High School		Remove Oil Tank	200,000	200,000			
Paving		Alphabet Lane Overlay	77,000				
		Alphabet Lane Reconstruction	220,000	297,000			
Security	Door Locks	Country	14,000				
		Woodland	14,000				
		Field	14,000				
		Middle	30,000				
		High	3,000				
		District Wide Exterior	20,000				
		District Wide Swipe Card	25,000	120,000			
Grand Total:				637,000	20,000		
¹ The WWTF has an existing capital appropriation that will be used in FY'13 to purchase these required items.							