

WESTON PUBLIC SCHOOLS

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For Finance and Operations

TO: John Brackett, Ed. D.
Weston School Committee

FROM: Cynthia D. Mahr

DATE: October 14, 2015

RE: FY'16 Adjusted Budget

The FY'16 budget is \$38,239,304 for the School Department. The following chart is a summary of the budget adjustments based on my analysis of the budget.

Summary of Changes

Category	FY'16 Budget	FY'16 Adjusted	FY'16 Variance
Salaries & Other Compensation	\$32,813,976	\$32,301,148	(\$512,828)
Instructional Materials	\$1,166,017	\$1,182,967	\$16,950
Contracted Services	\$917,591	\$1,044,908	\$127,317
Contracted Student Services	\$3,022,303	\$3,079,647	\$57,344
Utilities	\$1,282,519	\$1,327,824	\$45,305
Equipment & Vehicles	\$724,918	\$717,166	(\$7,752)
State Aid & Account Offsets	(\$1,688,020)	(\$1,732,135)	(\$44,115)
Special Ed. Stabilization Fund	\$0	\$223,904	\$223,904
Total Budget	\$38,239,304	\$38,145,430	(\$93,875)

Salary and Other Compensation:

There is an overall surplus of \$512,828 in personnel projected for this year. There are a number of contributing factors. First, the School Committee voted to reduce the number of Kindergarten Sections from eight to seven. The surplus of \$93,875 represents the reduction of this section. A number of late resignations and retirements led to a higher than normal turnover savings. Through extensive recruitment, we were able to fill these positions under the budgeted step and lane of a Master's, step 8. All known long term substitute costs have been accounted for, but I expect additional costs will be incurred as the year progresses.

Instructional Materials:

There is an overall deficit of \$16,950. Based on a thorough review of the historical spending in non-salary accounts, I revealed a number of accounts that are not funded at an appropriate level. These include professional development for Administrators and faculty and custodial cleaning supplies.

Contracted Services:

There is an overall deficit in contractual services of \$127,317. All six collective bargaining unit contracts expire in 2016. Therefore, I anticipate additional legal services of \$45K to assist with this process. Due to a number of medical leaves in the custodial staff, we anticipate hiring temporary contracted custodial assistance. Finally, an Information Technology staff member resignation led to the restructuring of the position. A portion of the funds were re-directed to contracted services.

Contracted Student Services:

There is an overall deficit of \$57,344. The contributors to this deficit include an overage of collaborative placements (\$155K). Currently, we are projecting a small surplus in the private placement account \$55K.

Utilities:

There is an overall deficit of \$45,305. Both the electric and natural gas contracts were recently renegotiated by the town. Electric costs increased by 39.6% (contract through 11/16) and natural gas increased by 6.67% (contract through 6/17). Projections for Field School will be reviewed monthly as we do not yet have a full year of actual usage. In addition, the electric budget does not include a potential cost savings from the installation and operation of the solar panels.

Equipment:

The overall surplus of \$7,752 is a result of lower than anticipated costs for the school bus replacement. This past year, we issued a collaborative bid with East Longmeadow Public Schools so the bid was for 6 buses rather than the 3 we needed. I believe the cost savings is an outcome of the collaborative bid process.

State Aid and Account Offsets:

There is an overall increase in reduction of revenue of \$44,115. Here are the changes:

METCO	\$36,937	Increased revenue
Technology	\$2,500	Reduced revenue
Athletics	\$10,000	Reduced revenue
Recreation	\$975	Reduced revenue
MS Access	\$32,027	Increased revenue
Circuit Breaker	\$15,097	Increased revenue
Pre-School	\$30,000	Reduced revenue
Transportation	\$2,446	Reduced revenue

Fall Town Meeting Request:

The Administration is requesting the School Committee to vote to include the following items on the warrant for the Fall Town Meeting:

1. Reduce the School Department by \$93,875 (Kindergarten Section)

Attachments

RECOMMENDED ACTION: That the Weston School Committee receive the 2016 Adjusted Budget and vote to approve the budget transfers and to request Town Meeting reduce the School Department budget by the amount of the Kindergarten Section of \$93,875.

Breakout of Expenses by Major Category and Location

	School Administration	Country School	Woodland School	Field School	Middle School	High School	Facilities Department	Information Technology	Student Services	Transportation	Total
FY'15 Approved Budget											
Salary and Other Compensation	\$ 1,352,719	\$ 2,687,956	\$ 2,619,135	\$ 2,788,925	\$ 5,426,723	\$ 8,176,958	\$ 1,658,024	\$ 997,617	\$ 6,283,434	\$ 822,485	\$ 32,813,976
Instructional and Supply Materials	\$ 117,852	\$ 94,307	\$ 92,264	\$ 103,895	\$ 148,601	\$ 299,267	\$ 135,305	\$ 96,073	\$ 70,103	\$ 8,350	\$ 1,166,017
Contractual Services	\$ 193,555	\$ 45,324	\$ 46,201	\$ 46,030	\$ 98,241	\$ 204,781	\$ 76,728	\$ 173,691	\$ 6,830	\$ 26,210	\$ 917,591
Contracted Student Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,022,303	\$ -	\$ 3,022,303
Utilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,167,443	\$ -	\$ -	\$ 115,076	\$ 1,282,519
Equipment	\$ -	\$ -	\$ -	\$ -	\$ 39,738	\$ -	\$ -	\$ 448,203	\$ -	\$ 236,977	\$ 724,918
State Aid and Offset Accounts	\$ -	\$ (24,826)	\$ (24,826)	\$ (24,826)	\$ (75,917)	\$ (168,476)	\$ (39,140)	\$ (17,500)	\$ (1,039,438)	\$ (273,071)	\$ (1,688,020)
TOTAL	\$ 1,664,126	\$ 2,802,761	\$ 2,732,774	\$ 2,914,024	\$ 5,637,386	\$ 8,512,530	\$ 2,998,360	\$ 1,698,084	\$ 8,343,232	\$ 936,027	\$ 38,239,304
FY'16 Adjusted Budget											
Salary and Other Compensation	\$ 1,149,873	\$ 2,625,502	\$ 2,350,182	\$ 2,751,823	\$ 5,482,256	\$ 8,230,022	\$ 1,669,924	\$ 985,308	\$ 6,213,300	\$ 842,958	\$ 32,301,148
Instructional and Supply Materials	\$ 127,290	\$ 95,757	\$ 93,813	\$ 105,345	\$ 151,456	\$ 303,225	\$ 132,555	\$ 96,073	\$ 70,103	\$ 7,350	\$ 1,182,967
Contractual Services	\$ 253,765	\$ 48,074	\$ 46,201	\$ 51,480	\$ 93,991	\$ 210,393	\$ 106,714	\$ 198,300	\$ 7,080	\$ 28,910	\$ 1,044,908
Contracted Student Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,079,647	\$ -	\$ 3,079,647
Utilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,215,702	\$ -	\$ -	\$ 112,122	\$ 1,327,824
Equipment	\$ 16,000	\$ -	\$ -	\$ -	\$ 23,738	\$ -	\$ -	\$ 448,203	\$ -	\$ 229,225	\$ 717,166
State Aid and Offset Accounts	\$ -	\$ (29,227)	\$ (29,227)	\$ (29,227)	\$ (86,361)	\$ (171,766)	\$ (39,140)	\$ (15,000)	\$ (1,061,562)	\$ (270,625)	\$ (1,732,135)
TOTAL	\$ 1,546,928	\$ 2,740,106	\$ 2,460,969	\$ 2,879,421	\$ 5,665,080	\$ 8,571,874	\$ 3,085,755	\$ 1,712,884	\$ 8,308,568	\$ 949,940	\$ 37,921,525
Variance (FY'16 Supt. Bud. - FY'15 Adj. Bud.)											
Salary and Other Compensation	\$ (202,846)	\$ (62,454)	\$ (268,953)	\$ (37,102)	\$ 55,533	\$ 53,064	\$ 11,900	\$ (12,309)	\$ (70,134)	\$ 20,473	\$ (512,828)
Instructional Materials	\$ 9,438	\$ 1,450	\$ 1,549	\$ 1,450	\$ 2,855	\$ 3,958	\$ (2,750)	\$ -	\$ -	\$ (1,000)	\$ 16,950
Contractual Services	\$ 60,210	\$ 2,750	\$ -	\$ 5,450	\$ (4,250)	\$ 5,612	\$ 29,986	\$ 24,609	\$ 250	\$ 2,700	\$ 127,317
Contractual Student Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 57,344	\$ -	\$ 57,344
Utilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 48,259	\$ -	\$ -	\$ (2,954)	\$ 45,305
Equipment	\$ 16,000	\$ -	\$ -	\$ -	\$ (16,000)	\$ -	\$ -	\$ -	\$ -	\$ (7,752)	\$ (7,752)
State Aid and Offset Accounts	\$ -	\$ (4,401)	\$ (4,401)	\$ (4,401)	\$ (10,444)	\$ (3,290)	\$ -	\$ 2,500	\$ (22,124)	\$ 2,446	\$ (44,115)
TOTAL	\$ (117,198)	\$ (62,655)	\$ (271,805)	\$ (34,603)	\$ 27,694	\$ 59,344	\$ 87,395	\$ 14,800	\$ (34,664)	\$ 13,913	\$ (317,779)
											-0.83%

Reduction to FY'16 Budget (Kindergarten) \$ 93,875
 Reserve for Special Education Expenses \$ 223,904