



Weston Public Schools
Interviewing Activity & Appointment Recommendation

Position Title: _____

SchoolSpring ID: _____

Name of Incumbent: _____

Hiring Manager: _____

Screening Committee: _____

Number of Applicants: _____

Number of WPS Applicants: _____

Candidates Interviewed:

Name	Date	Length of Interview

Please use reverse side for additional names if appropriate.

Recommended Candidate: _____

Person completing this form: _____



**Weston Public Schools
Employment References**

Recommended Candidate: _____

SchoolSpring ID: _____

Person Contacted: _____

Title: _____

Relationship to Candidate: _____

Date: _____ Caller Initials: _____

Comments:

Person Contacted: _____

Title: _____

Relationship to Candidate: _____

Date: _____ Caller Initials: _____

Comments

Person Contacted: _____

Title: _____

Relationship to Candidate: _____

Date: _____ Caller Initials: _____

Comments



**Weston Public Schools
Interviewing Checklist**

Please attach to completed package of information and return to Central Office

Position Title: _____

School/Spring ID: _____ Date of Interview: _____

School: _____

Hiring Manager: _____

Recommended Candidate: _____

Items for Recommended Candidate (Hiring Manager's Responsibility)	
	Cover Letter
	Resume
	Copy of Certification, if applicable
	Transcripts: Undergraduate/Other
	Transcripts: Graduate/Other
	Letters of Reference
	3-5 Employment References Completed
	Interviewing Activity & Recommendation Form - Completed & attached
	Recommended Starting Date

To be completed by the Superintendent:

Position Offered:

Position Not Offered:

Tentative Lane: _____ (Subject to verification of official transcripts)

Step: _____

Superintendent's Signature: _____

Weston Aides and Paraprofessionals (Principals Recommend Step):

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>
Secretarial Aides	\$ 17.06	\$ 17.65	\$ 18.24
Paraprofessional / Instructional Aides	\$ 18.92	\$ 19.67	\$ 20.34
Technical Support	\$ 26.59	\$ 27.45	\$ 28.27

Weston Education Administrative Assistants Association (Principals Recommend Step):

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
Category I	\$ 34,124	\$ 37,783	\$ 39,782	\$ 42,017	\$ 44,119
Category II	\$ 39,257	\$ 41,473	\$ 43,667	\$ 46,099	\$ 48,401
Category III	\$ 42,316	\$ 44,712	\$ 47,099	\$ 49,733	\$ 52,220
Category IV	\$ 43,154	\$ 45,603	\$ 48,041	\$ 50,735	\$ 53,271

AFSCME Cafeteria (Food Service Director Recommends Step):

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
General Helper	\$ 13.64	\$ 14.06	\$ 14.48	\$ 14.90	\$ 15.35	\$ 15.81
Assistant Cook	\$ 14.93	\$ 15.39	\$ 15.86	\$ 16.32	\$ 16.81	\$ 17.31
Cook	\$ 16.24	\$ 16.73	\$ 17.23	\$ 17.75	\$ 18.27	\$ 18.82
Cook Manager - Elementary	\$ 17.55	\$ 18.09	\$ 18.61	\$ 19.18	\$ 19.74	\$ 20.33
Food Service Manager	\$ 18.20	\$ 18.75	\$ 19.30	\$ 19.88	\$ 20.47	\$ 21.10
Bookkeeper	\$ 18.71	\$ 19.29	\$ 19.84	\$ 20.45	\$ 21.09	\$ 21.72

AFSCME Buildings and Grounds (Facilities Director Recommends Step):

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>
Category A	\$ 19.97	\$ 20.68	\$ 21.29	\$ 21.73
Category C	\$ 21.29	\$ 22.15	\$ 22.97	\$ 23.43
Category D	\$ 22.62	\$ 23.45	\$ 24.25	\$ 24.75
Category E	\$ 23.96	\$ 24.83	\$ 25.69	\$ 26.21

Learning Assistants (Director of Student Services Recommends Step):

	Step 1	Step 2	Step 3	Step 4	Step 5	Home Based
Hourly Rate	\$22.92	\$23.96	\$25.46	\$26.73	\$28.28	\$28.28

Lunch Monitors (Principals Recommend Step):

	Step 1	Step 2	Step 3
Hourly Rate	\$16.22	\$16.77	\$17.33

WEA Positions (Superintendent Determines Step):

FY'18 Salary Schedule			2.00% Increase		EFFECTIVE SEPTEMBER 1, 2017				
STEP	B	B30	M	B45	M15	M30	M45	M60	DOC
1	51,708		54,779		56,179	57,872	59,277	60,676	60,676
2	52,820		56,884		58,304	60,193	61,501	62,900	62,900
3	55,646		59,144	-	60,543	62,487	63,886	65,292	65,292
4	58,304		61,928	-	63,341	65,467	66,838	68,258	68,258
5	61,088		65,027	-	66,447	68,692	70,217	71,777	71,777
6	63,886		68,099	-	69,497	71,868	73,610	75,289	75,289
7	66,713	71,231	71,231	-	72,714	75,289	77,066	78,919	78,919
8	69,700	74,702	74,702	-	76,415	79,332	81,276	83,293	83,293
9	73,022	78,507	78,507	-	80,291	83,430	85,543	87,657	87,657
10	76,856	82,864	82,864	-	84,802	88,062	90,265	92,783	92,783
11	86,278	87,657	87,657	-	89,580	93,217	95,491	97,736	97,736
12		98,009	98,009	100,086	100,086	104,599	106,851	109,208	109,208

For Occupational and Physical Therapists:

FY'18 Salary Schedule			2.00%		EFFECTIVE SEPTEMBER 1, 2017				
STEP	B	B30	M	M15	M30	M45	M60	DOC	
1	51,708		54,779	56,179	57,872	59,277	60,676	60,676	
2	52,820		56,884	58,304	60,193	61,501	62,900	62,900	
3	55,646		59,144	60,543	62,487	63,886	65,292	65,292	
4	58,304		61,928	63,341	65,467	66,838	68,258	68,258	
5	61,088		65,027	66,447	68,692	70,217	71,777	71,777	
6	63,886		68,099	69,497	71,868	73,610	75,289	75,289	
7	66,713	71,231	71,231	72,714	75,289	77,066	78,919	78,919	
8	69,700	74,702	74,702	76,415	79,332	81,276	83,293	83,293	
9	73,022	78,507	78,507	80,291	83,430	85,543	87,657	87,657	
10	76,856	82,864	82,864	84,802	88,062	90,265	92,783	92,783	