

WESTON PUBLIC SCHOOLS

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Sheri-Lynne Matthews
ASSISTANT SUPERINTENDENT FOR
FINANCE AND OPERATIONS

TO: Midge Connolly
Weston School Committee

FROM: Sheri-Lynne Matthews

DATE: July 20, 2020

RE: **School Year 2020-2021 Rental and Tuition Fees**

Annually, the tuition/fees charged for various programs and rentals in the district are reviewed. Based on this review, I am recommending the following tuition/fees be established for school year 2020-2021:

Tuition Rates:

| Program | FY'20 Rate | FY'21 Rate | Variance |
|-----------------------------|-----------------------|-----------------------|-------------------|
| Pre-School Morning Session | \$615 | \$629 | \$14.00 |
| Pre-School Full Day Session | \$860 | \$879 | \$19.00 |
| Pre-School School Year | \$8,605 | \$8,800 | \$195.00 |
| Pre-School Stay Day | \$1,300/session | \$27.00/day | \$25.00 |
| S.O.A.R. | \$200/session | \$205/session | \$5.00 |
| Summer Preview | \$100/week | \$105/week | \$5.00 |
| Non-Resident Kindergarten | \$69.78/day | N/A | N/A |
| Non-Resident Elem. | \$90.59/day | N/A | N/A |
| Non-Resident Middle | \$95.40/day | N/A | N/A |
| Non-Resident High | \$101.36/day | N/A | N/A |
| Non-Resident Student | N/A | \$143.59/day | To match PPE rate |
| Instrumental Music | \$33.00/per half hour | \$33.75/per half hour | \$0.75 |

Pre-School Summer Sessions: The pre-school summer program offers two 3-week sessions including a morning session (8:30 AM through 12:00 noon) or a full day session (8:30 AM – 1:30 PM). The tuition rate was developed by calculating the actual cost to operate the program.

Pre-School School Year: Parents of typically developing children in our pre-school program are charged an annual tuition of \$8,800. An extended day program from 12:45PM to 2:30PM is available at an additional \$27.00 per day. At the request of parents, the rate is recommended as a daily rate rather than a session rate. This should be re-examined in future years.

Summer Opportunities in Academics and Recreation (S.O.A.R.): The S.O.A.R. program is designed to provide METCO students in grades 4-8 with a 2-week review session in mid-to-late August. Topics offered in the program cover math, reading/writing (ELA), academic skills (e.g. organization and motivation) and social skills (e.g. relationships with teachers and peers). There is also a recreation component. The rate reflects a contribution toward the full cost of the program.

High School Summer Preview: The High School Summer Preview program is designed to provide Weston METCO students with academic preparation for the successful entry into Advanced Placement and Honor level courses. Course are often offered in English, History, Geometry, Physics and Chemistry based on the needs of the students. Courses are taught by Weston High School faculty. The rate reflects a contribution toward the full cost of the program.

Non-Resident: Students who reside in Weston with a non-custodial parent for the purposes of education are charged tuition. The Business Office calculates the tuition rate annually based on the Department of Early and Secondary Education Per Pupil Expenditure rate. In addition, we have an “Intent to Reside” fee that is charged to families who have a purchase and sale agreement but have not yet occupied the residence. Although infrequent, there are times when a property is purchased and renovated prior to a family occupying the residence. When this occurs, we require a 45-day payment. If the Weston property is occupied within the 45 days, a refund is made. If an extension is needed, a second check for 45-day payment is required.

Instrumental Music: Music lessons are offered throughout the district on a fee-for-service basis. Based on a review of neighboring communities, the Director of Music has proposed an increase. The \$33.75/per half hour is in the mid-range of our comparable communities. The funds do not pass through the district. All fees are paid directly to the instructors by parents.

Rental Rates:

| Room | Location | FY'20 Fee | FY'21 Fee | Variance |
|------------------|---------------------|-----------|-----------|----------|
| Auditorium | High School | \$275 | \$281 | \$6.00 |
| Auditorium | Middle School (APC) | \$220 | \$225 | \$5.00 |
| GEC | HS Science Wing | \$250 | \$256 | \$6.00 |
| Media Center | High School | \$175 | \$179 | \$4.00 |
| Gymnasium | Up to 3 Hours | \$125 | \$128 | \$3.00 |
| Gymnasium | Over 3 Hours | \$225 | \$230 | \$5.00 |
| Cafeteria | All Schools | \$220 | \$225 | \$5.00 |
| Kitchen | All Schools | \$165 | \$169 | \$4.00 |
| Libraries | All Schools | \$125 | \$128 | \$3.00 |
| Classrooms | All Schools | \$75 | \$77 | \$2.00 |
| Conference Room | All Schools | \$70 | \$72 | \$2.00 |
| Playing Fields | All Schools | \$165 | \$169 | \$4.00 |
| Playing Fields | Turf Field | \$265 | \$271 | \$6.00 |
| Field Lights | Hourly | \$50 | \$51 | \$1.00 |
| Concession Stand | (0-249 people) | \$50 | \$51 | \$1.00 |
| | (250-499 people) | \$100 | \$102 | \$2.00 |
| | (500+ people) | \$150 | \$153 | \$3.00 |
| Custodian | Hourly | \$45 | \$46 | \$1.00 |
| Field Lining | Hourly | \$26.00 | \$26.59 | \$0.59 |
| Kitchen | Hourly | \$39 | \$40 | \$1.00 |
| Lighting/Sound | Hourly | \$40 | \$41 | \$1.00 |
| Piano Tuning | Flat | \$80 | \$82 | \$2.00 |
| Pool | Hourly | \$175 | \$179 | \$4.00 |
| Lifeguard | Hourly | \$37 | \$38 | \$1.00 |
| Energy Surcharge | Percent of Rental | 10% | 10% | |

As you can see, many fees do not necessarily impact our revenue. The largest income and expense stream is the custodial hours. In FY'09, we implemented a 10% energy surcharge on all rentals. I recommend

we continue with this surcharge and that it remain at 10% of the total rental fee. In addition, there will be up to a 10% Covid-19 cleaning charge.

Fees:

| Program | FY'20 Rate | FY'21 Rate | Variance |
|------------------------------|-------------------|-------------------|-----------------|
| Guidance Transcripts | \$4.00 | \$4.00 | |
| Guidance Testing Fee | \$25.00 | \$25.00 | |
| Elementary Lunch | \$3.00 | \$3.00 | |
| Middle / High Sandwich Meal | \$3.25 | \$3.25 | |
| Middle / High Hot Lunch Meal | \$3.35 | \$3.35 | |
| Middle / High Specialty | \$3.60 | \$3.60 | |
| Adult Meals | \$4.25 | \$4.25 | |
| Adult Meals with Milk | \$4.75 | \$4.75 | |
| iPad Replacement Charger | \$20.00 | \$20.00 | |
| iPad Repair Deductible | \$50.00 | \$50.00 | |
| Minuteman Transportation | \$21,409 | TBD | |
| Course Offerings | \$150 | \$150 | |

Guidance Transcripts: The Guidance Office provides up to 5 transcripts to each student free of charge. Each transcript in excess of five, and any transcript requested by alumni, are \$4.00 apiece. The fees are deposited into the Guidance Revolving Fund to offset the expenses of the office.

Guidance Standardized Testing Fees: The Guidance Office charges \$25.00 for each exam. The two exams are the Preliminary Scholastic Aptitude Exam (PSAT) and the Pre-ACT (PLAN) test. The fees are deposited into the Guidance Revolving Fund to cover the costs of test administration.

Food Services: The National School Lunch Program has a rule called Paid Lunch Equity (PLE). The intent of the rule is to ensure sufficient funds are provided to the food services accounts for paid lunches. The free and reduced lunch reimbursement cannot supplement paid lunch revenue. Prices will remain the same for the SY' 20-21. Elementary lunches will be \$3.00 and Middle and High School prices range from \$3.25 to \$3.60. Pricing is based on the type of meals offered. A sandwich meal costs \$3.25 while hot line meals and specialty meals are slightly more expensive at \$3.35 and \$3.60. Meals that are prepared on specialty breads; made with farm fresh and organic ingredients; or made with nitrate free meats are sold for \$3.60 each due to the higher cost of ingredients.

iPad Replacement Charger: The price to replace a lost or damaged charging cord is \$20.00. The fees represent the actual cost to the department for these items.

iPad Repair Deductible: The district insures all student devices. If a Chromebook and/or iPad is damaged the family is asked to pay the insurance deductible. The fees represent the actual cost to the department for these items.

Minuteman Transportation: As of school year 2017-2018, Weston is no longer a member community of the Minuteman Vocational School system. Therefore, Weston is responsible for the tuition and transportation of Weston resident children who opt to attend Minuteman. In SY' 19-20, we transported Weston and Wayland students through the closure in March 2020. Wayland, in the past, has covered a proportionate share of the total cost. Wayland is interested in continuing this arrangement. Until the number of students are confirmed, a rate cannot be developed.

Course Offerings: Weston offers many summer workshop and training opportunities for faculty and staff. On occasion, these courses are offered to faculty in neighboring communities. For courses where we

open slots to faculty from other districts, we would charge a fee of \$150.00 per participant. This fee will be used to offset the cost of the instructor and/or required materials. The fees are deposited into the Adult and Community Education revolving fund.

Leases:

| Program | FY'20 Rate | FY'21 Rate | Variance |
|-------------------|-------------------|-------------------|-----------------|
| Children's Center | \$31,198 | \$31,900 | \$702.00 |

Children's Center: The Children's Center leases space at the Country and Woodland Schools to run the after-school program. The lease cost for next year is increased by 2.25%.

Please contact me with any questions or comments.

SCHOOL COMMITTEE MOTION: That the School Committee vote to accept the fees as listed above for the 2020-2021 school year.