

- Revolving Fund* Allows a community to raise revenues from a specific service and use those revenues without appropriation to support the service. For departmental revolving funds, MGL Ch. 44 §53E½ stipulates that each fund must be re-authorized each year at annual town meeting or by city council action, and that a limit on the total amount that may be spent from each fund must be established at that time. The aggregate of all revolving funds may not exceed ten percent of the amount raised by taxation by the city or town in the most recent fiscal year, and no more than one percent of the amount raised by taxation may be administered by a single fund. Wages or salaries for full-time employees may be paid from the revolving fund only if the fund is also charged for all associated fringe benefits.
- Tax Rate* The amount of property tax stated in terms of a unit of the municipal tax base; for example, \$12.40 per \$1,000 of assessed valuation of taxable real and personal property.
- Unfunded Mandate* A requirement imposed by law, regulation or order without underlying financial support, thereby resulting in direct or indirect costs to the body made responsible for its implementation.
- Warrant* An authorization for an action. For example, a town meeting warrant establishes the matters that may be acted on by that town meeting. A treasury warrant authorizes the treasurer to pay specific bills. The assessors' warrant authorizes the tax collector to collect taxes in the amount and from the persons listed, respectively.
- Zero Based Budget* A budget building technique where each department begins at zero and adds the cost of essential programs up to an established funding limit. Each year the process begins again at zero prompting close scrutiny and prioritization of costs annually.

## Education Acronyms



Education has many commonly used acronyms on the federal, state and local level. Although not an exhaustive list, below are the most commonly used and those found throughout the budget document.

- 30B* Refers to Chapter 30B of the Massachusetts General Laws which govern competitive quotes and bidding for goods and services
- 403B* Similar to a 401k in the private sector, a regulation allowing pre-tax deductions of savings by a school employee for use in retirement
- 457* Similar to a 403B, a regulation allowing pre-tax deductions of savings by a municipal employee for use in retirement
- 504* Section 504 of the Rehabilitation Act of 1972 is a statute that prohibits discrimination against individuals with disabilities.
- ACT* American College Test
- ACTFL* American Council on the Teaching of Foreign Languages
- ADA* American with Disabilities Act
- AESOP* Automated Substitute Placement & Absence Management
- AFSCME Cafeteria* American Federation of State, County, and Municipal Employees, Cafeteria
- AFSCME Custodian* American Federation of State, County, and Municipal Employees, Custodian
- AP* Advanced Placement, a curriculum sponsored by College Board

<i>APE</i>	Adaptive Physical Education
<i>ASBO</i>	Association of School Business Officials
<i>ASCD</i>	Association for Supervision and Curriculum Development
<i>AT</i>	Assistive Technology
<i>AUP</i>	Acceptable Use Policy
<i>BCBA</i>	Board Certified Behavioral Analyst
<i>BWMPO</i>	Boston Weston METCO Parent Organization
<i>CB</i>	Circuit Breaker – state reimbursement program for extraordinary special education costs
<i>CFR</i>	Code of Federal Regulations
<i>CIP</i>	Capital Improvement Program
<i>CMR</i>	Code of Massachusetts Regulations
<i>CNI</i>	Curriculum and Instruction
<i>COBRA</i>	Consolidated Omnibus Budget Reconciliation Act (COBRA)
<i>COLA</i>	Cost of Living Adjustment
<i>ConCom</i>	Conservation Commission
<i>CP</i>	College Placement
<i>CY</i>	Current Year
<i>DESE</i>	Massachusetts Department of Elementary and Secondary Education
<i>DCAM</i>	Division of Capital Asset Management
<i>DI</i>	Differentiated Instruction
<i>DLS</i>	Department of Revenue, Division of Local Services
<i>DOR</i>	Department of Revenue
<i>DPH</i>	Massachusetts Department of Public Health
<i>DSP</i>	Directed Support Program
<i>EDGAR</i>	Education Department General Administrative Regulations
<i>ELA</i>	English Language Arts
<i>ELL</i>	English Language Learner
<i>ESEA</i>	Elementary Secondary Education Act
<i>EOYR</i>	End of Year Report
<i>EPIMS</i>	Educator Personnel Information Management System
<i>F-1</i>	A nonimmigrant visa for those wishing to study in the United States
<i>FAPE</i>	Free Appropriate Public Education
<i>FERPA</i>	Family Education Rights and Privacy Act
<i>FinCom</i>	Finance Committee
<i>FOIA</i>	Freedom of Information Act
<i>FTE</i>	Full-Time Equivalent
<i>FY</i>	Fiscal Year (July 1 through June 30)
<i>FFY</i>	Federal Fiscal Year (October 1 through September 30)
<i>GAAP</i>	Generally Accepted Accounting Procedures
<i>GFOA</i>	Government Finance Officers Association
<i>GIC</i>	Group Insurance Commission

<i>GPA</i>	Grade Point Average
<i>HIPAA</i>	Health Insurance Portability and Accountability Act of 1996
<i>HQT</i>	Highly Qualified Teacher
<i>HR</i>	Human Resources
<i>IDEA</i>	Individuals with Disabilities Education Act (94-142)
<i>IEP</i>	Individualized Education Plan
<i>IFB</i>	Invitation for Bid
<i>IG</i>	Inspector General
<i>IST</i>	Instructional Support Teams
<i>J-1</i>	A non-immigrant visa category is for individuals approved to participate in study-based exchange visitor programs
<i>K-12</i>	Kindergarten through 12 <sup>th</sup> Grade
<i>LBC</i>	Language Based Classroom
<i>LEA</i>	Local Education Agency
<i>LEP</i>	Limited English Proficient
<i>LRE</i>	Least Restrictive Environment
<i>MASBO</i>	Massachusetts Association of School Business Officials
<i>MAPPO</i>	Massachusetts Association of Public Purchasing Officials
<i>MASC</i>	Massachusetts Association of School Committees
<i>MASS</i>	Massachusetts Association of School Superintendents
<i>MBF</i>	My Budget File
<i>MCAS</i>	Massachusetts Comprehensive Assessment System
<i>METCO</i>	Metropolitan Council for Educational Opportunity
<i>MGL</i>	Massachusetts General Laws
<i>MLP</i>	My Learning Plan
<i>MOU</i>	Memorandum of Understanding
<i>MSBA</i>	Massachusetts School Building Authority
<i>MTEL</i>	Massachusetts Tests for Educator Licensure
<i>MTRB</i>	Massachusetts Teachers Retirement Board
<i>MTRS</i>	Massachusetts Teachers Retirement Service
<i>NCES</i>	National Center for Educational Statistics
<i>NCTE</i>	National Council of Teachers of English
<i>NEASC</i>	New England Association of Schools and Colleges
<i>NESDEC</i>	New England School Development Council
<i>NSLP</i>	National School Lunch Program
<i>NSS</i>	Net School Spending
<i>OCR</i>	Office of Civil Rights
<i>OOD</i>	Out of District Placement
<i>OT</i>	Occupational Therapist; Occupational Therapy
<i>PBC</i>	Permanent Building Committee
<i>PBL</i>	Project or Problem Based Learning
<i>PD</i>	Professional Development

<i>PDP</i>	Professional Development Points
<i>PERAC</i>	Massachusetts Public Employee Retirement Administration Commission
<i>PO</i>	Purchase Order
<i>PPE</i>	Per Pupil Expenditure
<i>PSAT</i>	Preliminary Scholastic Aptitude Test/National Merit Scholarship Qualifying Test
<i>PT</i>	Physical Therapist; Physical Therapy
<i>PTO</i>	Parent Teacher Organization
<i>PY</i>	Prior Year
<i>RIF</i>	Reduction in Force
<i>RtI</i>	Response to Intervention
<i>RVT</i>	Regional Vocational-Technical School
<i>SAA</i>	Student Activity Account
<i>SAC</i>	School Advisory Council
<i>SAT</i>	Scholastic Aptitude Test
<i>Sch. Comm./SC</i>	School Committee
<i>SEVIS</i>	Student and Exchange Visitor Program
<i>SIP</i>	School Improvement Plan
<i>SIMS</i>	Student Information Management System
<i>SLD</i>	Specific Learning Disability
<i>SLP</i>	Speech and Language
<i>SNAP</i>	Supplemental Nutrition Assistance Program
<i>SOAR</i>	Summer Opportunities for Academics and Recreation
<i>SPED</i>	Special Education
<i>SPED PAC</i>	Special Education Parent Advisory Committee
<i>STEM</i>	Science, Technology, Engineering, and Mathematics
<i>STEAM</i>	Science, Technology, Engineering, Art, and Mathematics
<i>SY</i>	School Year
<i>TEC</i>	The Enrichment Center
<i>TL</i>	Teaching and Learning
<i>UDL</i>	Universal Design for Learning
<i>UMAS</i>	Uniform Massachusetts Accounting System
<i>USDA</i>	United States Department of Agriculture
<i>WAPA</i>	Weston Aides and Paraprofessionals
<i>WEA</i>	Weston Education Association
<i>WEAAA</i>	Weston Education Administrative Assistants Association
<i>WEEFC</i>	Weston Education Enrichment Fund Committee
<i>WPS</i>	Weston Public Schools
<i>WSBDA</i>	Weston School Bus Drivers Association